



**NATIONAL COMMISSION FOR CULTURE AND THE ARTS
(NCCA)**

**CY 2009-2010 Amendments
to the
IMPLEMENTING RULES AND REGULATIONS
OF
REPUBLIC ACT NO. 7356
LAW CREATING THE
NATIONAL COMMISSION FOR CULTURE AND THE ARTS,
*April 3, 1992)***

**IRR Amendments on the Reckoning Period
Approved during the
Board of Commissioners Meeting
on
February 4, 2010
Per Board Resolution No. 2009-550**

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AMENDED
IMPLEMENTING RULES AND REGULATIONS
OF
REPUBLIC ACT NO. 7356
(LAW CREATING THE
NATIONAL COMMISSION FOR CULTURE AND THE ARTS, April 3, 1992)
February 4, 2010

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**NCCA
AMENDED
IMPLEMENTING RULES AND REGULATIONS
February 4, 2010**

The National Commission for Culture and the Arts (NCCA) hereby promulgates the Amended Rules and Regulations of 2007 to implement **Republic Act No. 7356**, otherwise known as the **“Law Creating the National Commission for Culture and the Arts.”**

SECTION 1. Short Title – These rules shall be known as the **“Amended Implementing Rules and Regulations of 2007 of Republic Act No. 7356 entitled, An Act Creating the National Commission for Culture and the Arts, Establishing a National Endowment Fund for Culture and the Arts, and for other Purposes.”**

**Rule 1
Declaration of Principles**

SECTION 2. Culture as a Human Right - Culture is a manifestation of the freedom of belief and of expression, and is a human right to be accorded due respect and allowed to flourish.

SECTION 3. National Identity – Culture reflects and shapes values and beliefs and emulates the aspirations of the people’s cultural wisdom, thereby defining a people’s national identity. A Filipino national culture that mirrors Philippine economic, social, and political life shall be evolved, promoted and conserved.

SECTION 4. Culture of the People – The Filipino national culture shall be:

- 4.1 **Independent**, free of political and economic structures which inhibit cultural sovereignty;
- 4.2 **Equitable**, effectively creating and distributing cultural opportunities and correcting the imbalance that has long prejudiced the poor and other marginalized sectors who have the least opportunities for cultural development and educational growth;
- 4.3 **Dynamic**, continuously developing in pace with scientific, technological, social, economic and political changes, both in national and international levels;

1 4.4 **Progressive**, developing the vast potential of all Filipinos as
2 responsible change agents of society; and

3 4.5 **Humanistic**, ensuring the freedom and creativity of the
4 human spirit.
5

6 SECTION 5. **Culture by the People** - The Filipino national culture shall be
7 evolved and developed by the people themselves according to their own
8 original and ancestral wisdom.
9

10 National cultural policies and programs shall be formulated which shall
11 be:
12

13 5.1 **Pluralistic**, fostering deep respect for the cultural identity of
14 each locality, region or ethno-linguistic locality, as well as
15 elements assimilated from other cultures through the natural
16 process of acculturation;

17 5.2 **Democratic**, encouraging and supporting the participation of
18 the vast masses of the Filipino people in its programs and
19 projects;

20 5.3 **Non-partisan**, open to all people and institutions, regardless
21 of creed, affiliation, ideology, ethnic origin, age, gender or
22 class, with no organized group or sector having monopoly of
23 its services;

24 5.4 **Liberative**, having concern for the decolonization and
25 emancipation of the Filipino psyche in order to ensure the full
26 flowering of Filipino culture; and

27 5.5 **Nationalistic**, the bonding and harmony of people based on
28 the common recognition of cultural heritage.
29

30 SECTION 6. **Culture for the People** - The creation of artistic and cultural
31 products shall be promoted and disseminated to the greatest number of our
32 people. The level of consciousness of the Filipino people about their own
33 cultural values in order to strengthen the Filipino culture and to instill
34 nationhood and cultural unity shall be raised formally through the
35 educational system and informally through extra-scholastic means, including
36 the use of traditional as well as modern media of communication.
37

38 SECTION 7. **Preservation of the Filipino Heritage** – It is the duty of every citizen
39 to preserve and conserve the Filipino historical and cultural heritage and
40 resources. The retrieval and conservation of artifacts of Filipino culture and
41 history shall be vigorously pursued.
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Rule II
Organization of the National Commission for Culture and the Arts
and the Establishment of the National Endowment Fund

SECTION 8. Creation of the National Commission for Culture and the Arts (NCCA) - The NCCA is hereby created to:

- 8.1 Formulate policies for the development of culture and arts;
- 8.2 Implement these policies in coordination with affiliated cultural agencies;
- 8.3 Coordinate the implementation of programs of these affiliated agencies;
- 8.4 Administer the National Endowment Fund for Culture and Arts (NEFCA);
- 8.5 Encourage artistic creation within a climate of artistic freedom;
- 8.6 Develop and promote the Filipino national culture and arts; and
- 8.7 Preserve Filipino cultural heritage.

SECTION 9. Composition – The Commission shall be composed of the following members pursuant to RA 7356 (NCCA Charter):

- a) Undersecretary, Department of Education Culture and Sports; ¹
- b) Undersecretary, Department of Tourism;
- c) Chairperson, Committee on Basic Education and Culture, House of Representatives;
- d) Chairman, Committee on Education, Arts and Culture, Senate of the Philippines;
- e) President, Cultural Center of the Philippines;
- f) Executive Director, National Historical Institute; ²
- g) Director, National Museum;

¹ **Department of Education per RA No. 9155, 11 August 2001**

² **Chairman, National Historical Commission of the Philippines per RA No. 10086, 12 May 2010**

- 1 h) Director, The National Library; ³
2 i) Director, Institute of Philippine Languages (Komisyon sa Wikang
3 Filipino);
4 j) Director, Records Management and Archives Office; ⁴
5 k) Executive Director, National Commission for Culture and the Arts;
6 l) The Head of the Subcommission on Cultural Communities and
7 Traditional Arts (SCCTA); and,
8 m) Three (3) Representatives from the private sector elected by the Heads
9 of the National Committees within the respective Subcommissions,
10 namely:
11
12 1. The Head of the Subcommission on Cultural Heritage (SCH);
13 2. The Head of the Subcommission on the Arts (SCA); and
14 3. The Head of the Subcommission on Cultural Dissemination
15 (SCD).
16
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18 **SECTION 10. Term of Office** – Non-ex-officio Members of the Commission shall
19 have a term of three (3) years, reckoned from **January 1, 2011**.
20

21 **SECTION 11. Restrictions** – During his/her term, all members of the
22 Commission shall not be eligible for any grant or such other financial aid
23 from the Commission as an individual: **Provided**, however, that the
24 Commissioner may compete for grants and awards on the same level as
25 other artists one (1) year after his/her term shall have expired.
26

27 **SECTION 12. General Mandate** - The Commission is hereby mandated to
28 formulate and implement policies and plans in accordance with the
29 principles stated in **Rule 1** hereof.
30

31 **SECTION 13. Development of Pluralistic Culture** - To encourage the
32 continuing and balanced development of a pluralistic culture by the people
33 themselves, the Commission shall:
34

35 13.1 Encourage and ensure the exercise of the freedom of
36 expression by eliminating all forms of censorship inimical to
37 cultural and artistic growth and development without
38 prejudice to the rights of other people to develop their own
39 culture, or to the enhancement of a genuinely Filipino
40 culture;

41 13.2 Extend financial and economic assistance such as
42 subsidies, artist funds and social security to promote

³ **The National Library of the Philippines per RA No. 10087, 13 May 2010**

⁴ **National Archives of the Philippines per RA No. 9470, 21 May 2007**

1 cultural development and protect artists and cultural
2 workers;

3
4 13.3 Ensure the decentralization of opportunities for creative
5 expression through the establishment of local culture and
6 arts centers, and organizations on history and arts in
7 various regions, with resources needed for artistic cultural
8 activities;

9 13.4 Extend recognition of artistic and intellectual achievement
10 through awards, grants and services to artists and cultural
11 groups which contribute significantly to the Filipino's
12 cultural legacy;

13 13.5 Promote the interests and welfare of artists and cultural
14 workers by protecting their rights to intellectual and artistic
15 properties as well as by associations which shall promote
16 and protect the economic and moral rights of artists over
17 the country;

18 13.6 Encourage and support research into Philippine artistic
19 traditions in the hope to revive, popularize, and preserve the
20 artistic traditions which maybe adopted for the creation of
21 contemporary forms; provided, that the adoption does not
22 result in the mockery of the tradition;

23 13.7 Adopt measures and recommend legislations to protect the
24 intellectual and artistic rights and properties of Filipino
25 artists, cultural workers and other matters concerning
26 culture and arts; and

27 13.8 Explore and adopt the best possible structure of
28 relationship between the public and private sector at the
29 local level, taking into account varying socio-cultural
30 situations.

31
32 **SECTION 14. Promotion of Historical and Cultural Heritage** - To conserve,
33 promote and protect the nation's historical and cultural heritage, the
34 Commission shall:

35
36 14.1 Support, monitor and systematize the retrieval and
37 conservation of artifacts of Filipino culture and history and
38 all Filipino cultural treasures from all over the archipelago
39 and other countries;

40 14.2 Encourage and support the study, recognition and
41 preservation of endangered human cultural resources such
42 as weavers, chanters, dancers, and other craftsmen as well
43 as the conservation and development of such artistic,
44 linguistic and occupational skills and talents as are
45 threatened with extinction;

- 1 14.3 Support and promote the establishment and preservation
2 of cultural and historical monuments, markers, names and
3 sites;
4 14.4 Encourage and support the establishment and/or
5 maintenance all over the country of museums, libraries,
6 archives, private or public, as repositories, respectively of all
7 cultural/historical artifacts and artistic creation, printed
8 works, archival records and all other materials
9 indispensable to the study and evaluation of Filipino
10 culture and history;
11 14.5 Encourage the private sector to establish and maintain
12 private museums, libraries, learning centers, and archives;
13 14.6 Encourage and support scholarly research into, and
14 documentation of, Philippine cultural traditions, arts and
15 crafts, as well as significant cultural movements,
16 achievements and personalities especially in the literary,
17 visual and performing arts; and in mass media, as well as
18 the various aspects of Filipino culture;
19 14.7 Encourage and support the writing of Philippine history and
20 pre-history, and Cultural Studies from multiple
21 perspectives that will help in the creation of a national
22 identity and give support to activities such as but not
23 limited to conferences, congresses, fora, and symposia on
24 Philippine History;
25 14.8 Encourage and support scholarly and scientific research
26 and anthropological and archaeological studies, and the
27 publication thereof; and
28 14.9 Encourage, support and systematize the audio-visual
29 documentation of Filipino cultural expressions.
30

31 **SECTION 15. Dissemination of Artistic and Cultural Works** - To ensure the
32 widest dissemination of artistic and cultural works and products among the
33 greatest number of people across the country and overseas for their
34 appreciation and enjoyment, and in cooperation with the Departments of
35 Education, Tourism, Interior and Local Government, Foreign Affairs and all
36 other concerned agencies, public and private, the Commission shall:
37

- 38 15.1 Cause to be established and developed a culture and arts
39 education program at all levels of the educational system,
40 public and private, to ensure the study of culture and arts
41 across the school curriculum;
42 15.2 Encourage and support programs such as, but not limited
43 to, publication, exhibition, production, performance,
44 staging, reproduction, and promotion of original Filipino
45 creations;
46

- 1 15.3 Coordinate and provide technical and/or financial
2 assistance for cultural events and related activities such as
3 cultural festivals, competitions, lectures, seminars, fora,
4 and symposia;
- 5 15.4 Develop and implement a comprehensive translation
6 program which shall make works by Filipinos and selected
7 foreign classics equally accessible to Filipino as well as
8 international readers;
- 9 15.5 Promote the popularization of information about artistic
10 and cultural achievements and programs, in coordination
11 with government agencies and non-government
12 organizations and institutions;
- 13 15.6 Re-orient tourism programs to become an instrument for
14 popular education of our people and others about the best
15 of our heritage and creativity;
- 16 15.7 Undertake a systematic collection of statistical and other
17 data which reflects the state of cultural conditions in the
18 country to serve as a database for formulating cultural
19 policies;
- 20 15.8 Create and support a sustained program of international
21 cultural exchange, scholarships, travel grants and other
22 forms of assistance;
- 23 15.9 Promulgate standards and guidelines for the protection and
24 promotion of Filipino artists, cultural workers and creative
25 works in other countries; and
- 26 15.10 Encourage and support the continuous training of
27 cultural workers and administrators by qualified trainers.

28
29 **SECTION 16. Preservation and Integration of Traditional Culture** - To preserve
30 and integrate traditional culture and its various creative expressions as a
31 dynamic part of the national cultural mainstream, the Commission shall
32 undertake the following:
33

- 34 16.1 Help set up or encourage, monitor and subsidize
35 apprenticeship / trainee systems at the regional,
36 provincial and local levels, intended to develop traditional
37 cultures such as arts/crafts centers, preferably in
38 community settings apart from the usual museum
39 settings, where exponents of living arts and crafts can
40 practice and teach their art and enrich contemporary
41 designs;
- 42 16.2 Encourage and subsidize cultural research and the
43 retrieval of cultural research information (e.g. folklore,
44 dance, music, crafts) through the training of students,
45 teachers, and cultural researchers, and their revitalization
46 by practice and performance;

- 1 16.3 Ensure that the ultimate beneficiaries of all research
2 efforts, tourism programs and other activities affecting
3 cultural communities are the people and cultural
4 communities that are the subject of research, and that
5 their cultures are nurtured rather than violated, damaged,
6 or exploited;
7 16.4 Ensure that relevant information is made available to
8 legislators who introduce laws with cultural implication;
9 and
10 16.5 Encourage and support the continuous training of
11 cultural workers and administrators of NGOs, LGUs, and
12 others by qualified trainers.

13
14 **SECTION 17. Ensure Standards of Excellence** - To ensure that standards of
15 excellence are pursued in programs and activities implementing policies
16 herein stated, the Commission shall encourage and support continuing
17 discussion and debate through symposia, workshops, publications, etc., on
18 the highest norms available in the matrix of Philippine culture.

19
20 **SECTION 18. Powers and Functions** - In general, the Commission shall
21 undertake the functions of policy formulation, coordination, and grants
22 assistance. It shall also be an executing agency for the policies
23 formulated. Further, it shall exercise the following powers and functions:

- 24
25 18.1 Encourage and facilitate the organization of a network of
26 regional and local councils for culture and the arts,
27 hereunder described, to ensure a broad nationwide,
28 people-based participation in the formulation of plans, the
29 enforcement of culture-related laws and regulations, the
30 implementation of programs/ projects and the review of
31 funding requirements;
32 18.2 Establish a Secretariat under an Executive Director for the
33 administrative and day-to-day operations of the
34 Commission;
35 18.3 Set up a system of networking and coordination with and
36 among all existing government cultural agencies for the
37 effective implementation of plans, strategies, programs and
38 activities, and to avoid unnecessary duplication of
39 functions therein;
40 18.4 Create committees and other mechanisms to help expedite
41 the implementation of plans and strategies;
42 18.5 Call upon and coordinate with other government and non-
43 government and cultural institutions and agencies for
44 assistance in any form;
45 18.6 Generate resources both from the Government and private
46 sectors, local, national and international, for its operations

1 as well as for the National Endowment Fund for Culture
2 and the Arts (NEFCA);

3 18.7 Receive and accept donations and other conveyances
4 including funds, materials and other services, by
5 gratuitous title;

6 18.8 Administer the NEFCA and give grants for the
7 development, protection, preservation and dissemination of
8 Philippine culture and the arts, and designate a
9 comptroller;

10 18.9 Prepare an annual budget of the Commission and submit
11 the same to the President for inclusion in the annual
12 General Appropriations Act (GAA);

13 18.10 Advise the President on matters pertaining to culture and
14 the arts, including the creation of a special decoration or
15 award, for persons who have significantly contributed to
16 the development and promotion of Philippine culture and
17 arts;

18 18.11 Regulate activities inimical to the preservation /
19 conservation of national cultural heritage/ properties,
20 which shall be contained in a separate document;

21 18.12 Investigate such inimical activities in conjunction with
22 the proper government agencies, such as the Department
23 of Interior and Local Government, the National Historical
24 Institute, the National Museum and other such agencies,
25 with the aim of prosecuting such activities and
26 recommending other actions such as legislation, executive
27 issuances and other appropriate actions;

28 18.13 May delegate decision making on specific cases to the
29 Chairperson, the Executive Director and the Secretariat as
30 it sees fit. Matters for decision that are not explicitly
31 delegated by resolution shall require Commission action;
32 and

33 18.14 Promulgate other rules and regulations and undertake
34 any and all measures as may be necessary to implement
35 R.A. No. 7356.
36

Rule III

Organizational Units of the NCCA

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40 SECTION 19. **Organizational Units** – The NCCA shall be composed of the following
41 organizational units:

42 19.1 **Subcommissions (SCs)** - The SCs are the members of all the
43 National Committees from the various fields of culture and the
44 arts within the respective sectors of Cultural Communities and
45 Traditional Arts, Cultural Heritage, the Arts, and Cultural
46 Dissemination.

1 SECTION 23. **Responsibilities** - The Chairperson shall have the following
2 responsibilities:

3
4 23.1 Provide leadership in the realization of the vision/mission of
5 the Commission;

6 23.2 Advise the President on matters pertaining to Philippine
7 culture and arts;

8 23.3 Preside over meetings of the Commission;

9 23.4 Propose the agenda for meetings of the Commission;

10 23.5 Oversee the proper implementation of the decisions and
11 resolutions approved by the Commission;

12 23.6 Represent the Commission on official matters; and

13 23.7 Perform such other duties, which the Office of the President or
14 the Commission may delegate to him/ her from time to time.
15

16 SECTION 24. **Compensation of the Chairperson** - The Chairperson occupying
17 an ex-officio position is not entitled to receive honorarium and other
18 compensation pursuant to the provisions of Section 8, Article IX-B of the
19 Constitution. However, he/she may be allowed reimbursement of
20 miscellaneous expenses incurred in connection with his/her attendance to
21 the meetings subject to the rates pursuant to the appropriate government
22 rules and regulations.
23

24 **Rule V** 25 **The Commissioners** 26

27 SECTION 25. **Responsibilities** - The Commissioners shall attend regular
28 Commission meetings for the purpose of formulating policies and plans,
29 approving projects and grants, approving the annual Commission budget
30 for presentation to the Department of Budget and Management (DBM) and
31 Congress, and discussing and resolving issues on Philippine culture and
32 arts. All actions taken by individual Commissioners with regard to concerns
33 and activities relative to NCCA shall require Commission approval.
34

35 SECTION 26. **Voting Rights** - The Commissioners shall each have one vote. A
36 representative who attends in lieu of a Commissioner shall only be allowed
37 to vote when authorized to do so in writing by the Commissioner
38 represented.
39

40 SECTION 27. **Compensation** - All **non-ex-officio** members of the Commission,
41 or in their absence, their official representative to the meeting, shall receive
42 *per diem* as prescribed by the Department of Budget and Management
43 (DBM), which shall be an amount for actual attendance in the meetings of
44 the Commission. In addition, they shall be entitled to reimbursement of all
45 travel expenses actually incurred in connection with attendance at

1 Commission meetings. Their per diem and travel expenses shall be
2 reimbursed to them immediately after the meeting.

3
4 **Ex-officio** members of the Commission or their duly designated
5 representatives shall receive representation and travel allowances (RATA) in
6 accordance with rates prescribed by the DBM. *Ex-officio* members with the
7 rank of undersecretary shall be entitled to reimbursement of expenses
8 incurred in connection with his / her duties as Commissioner in
9 accordance with rates authorized by the DBM.

10
11 **Rule VI**
12 **Meetings of the Commission**

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14 SECTION 28. **Regular Meetings** - The Commission shall meet at least once a
15 month at a place and time approved by a majority of all the members of the
16 Commission.

17
18 SECTION 29. **Special Meetings** - Special Meetings of the Commission may be
19 called by the Chairperson, or upon a request from the majority of the
20 Commissioners, for valid and urgent reasons and shall be held at a time
21 and place to be specified in a notice to be furnished the members at least
22 two days before the scheduled meeting.

23
24 SECTION 30. **Quorum** - A majority of the Commissioners or their authorized
25 representatives shall constitute a quorum to proceed with the meeting. A
26 representative who attends in lieu of a Commissioner shall be counted for
27 quorum purposes but the representative shall only be allowed to vote when
28 authorized to do so in writing by the Commissioner concerned.

29
30 SECTION 31. **Referendum** - The Chairperson may authorize the circulation in
31 referendum of matters that are of such urgency that the same cannot await
32 the next Regular Commission meeting. In such cases, approval of a
33 majority of the members of the Commission shall be sufficient for action;
34 *Provided* that matters approved in referendum shall be submitted to the
35 Commission at its next meeting for confirmation or ratification.

36
37 SECTION 32. **Internal Rules of Procedure** - The Commission may adopt the
38 Parliamentary Rules of Procedure in the conduct of its meetings. It may
39 adopt other rules and regulations as it may deem appropriate to govern the
40 conduct of its members.

Rule VII
The Secretariat

SECTION 33. **Definition** - The Secretariat as defined in **Rule III, Section 19.4**, shall provide administrative and technical support to the Commission and other organizational units created within the Commission.

SECTION 34. **Functions** - The Secretariat shall perform the following functions:

- 34.1 Assist the Commission in formulating a National Development Plan for Culture and the Arts;
- 34.2 Establish and maintain a system for the achievement of the foregoing Plan, and recommend and undertake measures, upon approval thereof by the Commission, for the effective and efficient implementation of the Plan;
- 34.3 Submit to the Commission periodic reports on the progress of programs and projects, and on the implementation of policies and plans for cultural and artistic development;
- 34.4 Facilitate the review, evaluation and approval of NCCA Grants;
- 34.5 Assist potential partner and project implementers in the development of programs and projects on arts and culture;
- 34.6 Prepare the annual report to the President and the Congress, which shall be subject to the final approval of the Commission;
- 34.7 Monitor the implementation of NCCA approved projects; and,
- 34.8 Undertake other activities that are necessary to achieve the foregoing functions or such other activities as maybe directed or delegated by the Chairperson / Commission.

SECTION 35. **The Executive Director** - The Executive Director (ED) shall head the Secretariat.

SECTION 36. **Appointment** - The ED shall be appointed by the Commission based on open nominations. Appointments shall be made after meeting and due deliberation of the Commission sitting as a collegial body.

SECTION 37. **Functions.** - In addition to his/her functions as a member of the Commission, the ED shall perform the following duties and responsibilities:

- 37.1 Take charge of the administration, direction and supervision of the Secretariat, ensuring the implementation of Commission resolutions and decisions;

1 **39.3 Subcommission on Cultural Dissemination**, which shall cover but not
2 be limited to the following areas: language and translation, cultural
3 events, cultural education and information. Thus, the following national
4 committees are created:

5 **39.3.1 National Committee on Communication**

6 **39.3.2 National Committee on Cultural Education**

7 **39.3.3 National Committee on Language and Translation**

8
9 **39.4 Subcommission on Cultural Communities and Traditional Arts**,
10 which shall cover but will not be limited to the following areas: Agta/Aeta
11 culture and arts, cultures and arts of Northern cultural communities,
12 Southern cultural communities, Muslim cultural communities, and
13 lowland cultural communities. Thus, the following national committees
14 are created:

15 **39.4.1 National Committee on Northern Cultural**
16 **Communities**

17 (Agta/Aeta; Northern; Kapatagan; and Muslim Cultural
18 Communities coming from – *Regions I to III and the*
19 *Cordillera Autonomous Region*);

20
21 **39.4.2 National Committee on Central Cultural**
22 **Communities**

23 (Agta/Aeta; some areas covered by previous Northern and
24 Southern Cultural Communities; Kapatagan; and Muslim
25 Cultural Communities coming from – *Regions IV to VIII,*
26 *including the National Capital Region*);
27 and,

28
29 **39.4.3 National Committee on Southern Cultural**
30 **Communities**

31 (Agta/Aeta; Southern; Kapatagan; and Muslim Cultural
32 Communities coming from – *Regions IX to XII, the*
33 *CARAGA Region and the Autonomous Region of Muslim*
34 *Mindanao*).

35
36
37 **SECTION 40. Functions** - The Subcommission shall have the following
38 functions:

39
40 40.1 Assess the state of the country's culture and arts and
41 recommend appropriate action to the Commission;

42 40.2 Consolidate and/ or harmonize the position of various
43 Committees that fall under the same Subcommission on
44 issues of interest and concern to the Committees,
45 including Commission policies and programs, proposed
46 legislation and executive issuances;

- 1 40.3 Coordinate with other Subcommissions on programs,
2 projects and other similar activities that require the
3 participation of two or more Subcommissions; and
4 40.4 Perform such other functions as may be delegated by the
5 Commission.
6

7 **SECTION 41. Officers** - Each Subcommission shall have a Head, a Vice Head,
8 and a Secretary who shall be elected for a term of three (3) years, reckoned
9 from **January 1, 2011, thereafter**, for as long as he/she remains an
10 ExeCon member of the National Committee, and shall not serve for more
11 than two consecutive terms. The filling up of an unexpired term of a
12 departing Subcommission Head shall already be considered one full term in
13 reckoning his/her maximum number of terms. The elected
14 Subcommission Head shall represent the Subcommission in the
15 Commission.
16

17 **SECTION 42. Regular Meetings** - The Subcommission shall meet not more than
18 four (4) times a year at a place and time approved by the Subcommission
19 Members. The meeting shall be called by its Head or in his/her absence
20 by the Vice-Head.
21

22 **SECTION 43. Special Meetings** - Special Meetings of the Subcommission may
23 be called by the Head or in his/her absence by the Vice-Head, only upon a
24 request from the majority of the Members for valid and urgent reasons and
25 shall be held at a time and place to be specified in a notice to be furnished
26 the members at least two days before the scheduled meeting.
27

28 **SECTION 44. Quorum** - A majority of the Committee Heads within the
29 Subcommission or their Representatives shall constitute a quorum to
30 transact official business. A representative who attends in lieu of a
31 member shall be counted for quorum purposes but the representative shall
32 only be allowed to vote on an issue when authorized to do so in writing by
33 the member represented. The vote of a majority of the Committee Heads or
34 Representatives authorized to vote shall be sufficient to reach a decision.
35

36 **SECTION 45. Presence of the Secretariat** - Any regular or special meeting called
37 by the Subcommission shall require the presence of the Secretariat;
38 otherwise, the same shall be unofficial and all action taken therein shall be
39 considered null and void.
40

41 **SECTION 46. Referendum** - The Subcommission Head may authorize the
42 circulation in referendum of matters that are of such urgency that the same
43 cannot await the next Regular Subcommission meeting. In such cases,
44 approval of a majority of the members of the Subcommission shall be
45 sufficient for action: *Provided* that matters approved in referendum shall be

1 submitted to the Subcommittee at its next meeting for confirmation or
2 ratification.

3
4 **SECTION 47. Grounds for Removal** - Subject to due process, a Subcommittee
5 Head may be removed before the expiration of his/ her term on a vote of
6 two-thirds of the entire Subcommittee, on any of the following grounds:

7
8 47.1 Culpable violation of the NCCA Implementing Rules and
9 Regulations, and NCCA rules and regulations, and any of its
10 policies and directives;

11 47.2 Culpable violation of the NCCA Code of Ethics;

12 47.3 Conviction by final judgment for the violation of the Code of
13 Conduct and Ethical Standards for Public Officials and
14 Employees; and

15 47.4 Conviction by final judgment of a crime involving moral
16 turpitude.

17
18 **Rule IX**

19 **The National Advisory Board (NAB)**

20
21 **SECTION 48. Composition** - The National Advisory Board (NAB) shall consist of
22 the Heads of the National Committees.

23
24 **SECTION 49. Functions** - The NAB shall perform the following functions:

25
26 49.1 Assess the general conditions of Philippine culture and the
27 arts, including cultural communities and traditional arts, and
28 accordingly propose approaches, including policies and
29 programs that may be adopted by government or by the
30 Commission;

31 49.2 Assist in the coordination of the programs affecting two or
32 more Subcommittees, or Committees from different
33 Subcommittees, for the purpose of facilitating the proposed
34 undertaking;

35 49.3 Serve as a forum for the discussion of matters affecting the
36 National Committees or the cultural sector, with the end in
37 view of strengthening linkages, exchanging information and
38 formulating guidelines;

39 49.4 Initiate, formulate and advocate a coordinated and common
40 stand on significant issues or concerns; and

41 49.5 May serve as mediator to resolve issues between Committees
42 and/or Cultural Agencies as deemed appropriate. The NAB
43 may also function as a Grievance or Appeals Board to
44 determine conflicts relative to the implementation of the IRR
45 and recommend resolutions to the Commission for its
46 appropriate action.

- 1 SECTION 50. **Regular Meetings** - The NAB shall meet quarterly at a place and
2 time approved by the Commission.
3
- 4 SECTION 51. **Special Meetings** - Special Meetings of the NAB may be called by
5 the elected Presiding Officer, or upon a request from the majority of the
6 members of the NAB for valid and urgent reasons and shall be held at a
7 time and place to be specified in a notice to be furnished the members at
8 least two days before the scheduled meeting.
9
- 10 SECTION 52. **Quorum** - A majority of the NAB or their authorized
11 representatives shall constitute a quorum to transact official business. A
12 representative who attends in lieu of a member shall be counted for
13 quorum purposes but the representative shall only be allowed to vote on an
14 issue when authorized to do so in writing by the member represented.
15
- 16 SECTION 53. **Presiding Officer** - For every meeting, a presiding officer shall be
17 elected from among the members of the NAB. The presiding officer shall
18 vote only to break a tie.
19
- 20 SECTION 54. **Referendum** - The Presiding Officer may authorize the circulation
21 in referendum of matters that are of such urgency that the same cannot
22 await the next Regular NAB meeting. In such cases, approval of a majority
23 of the members of the NAB shall be sufficient for action: *Provided* that
24 matters approved in referendum shall be submitted to the NAB at its next
25 meeting for confirmation or ratification.
26
- 27 SECTION 55. **Secretariat** -The NCCA Secretariat shall be responsible for
28 providing technical and administrative support to the NAB to ensure
29 smooth and effective conduct of the meeting.
30

31 **Rule X**
32 **The National Committees (NCs)**
33

- 34 SECTION 56. **Composition** - The National Committees (NCs) shall be composed
35 of artists and cultural workers, and individuals recognized in their fields,
36 organized into groups, which shall be the mechanism through which the
37 community of Philippine artists and cultural workers can participate in
38 decision-making, preparation of policies and programs affecting culture and
39 the arts.
40
- 41 56.1 The NCs are encouraged to set up their membership so that the
42 various ethno-linguistic groups and organizations of artists and
43 cultural workers coming from the political subdivisions of the
44 country are properly and equitably represented.
- 45 56.2 Generally, the members of the NCs shall consist of the major
46 non-profit, non-stock organizations of artists and cultural

1 workers within their respective sectors, and individuals who
2 are recognized practitioners of their art, or professionals who
3 have contributed to the practice of their profession and to the
4 cause of their specific sectors.

5 56.3 No person may be a member of more than one National
6 Committee.

7 56.4 Membership application must be in accordance with the NCCA
8 membership rules approved by the Commission on
9 recommendation of the NC concerned.

10
11 **SECTION 57. Types of Members** - The members of the National Committees
12 may consist of:

13
14 57.1 **Individual Members** - Individuals who join in their personal
15 capacity;

16
17 57.2 **Institutional Members** - Those who join as representatives of
18 recognized culture and art groups who are officially nominated and
19 designated by their respective Boards or Agency Heads;

20
21 57.2.1 **Public Sector Members** - Those who join as coming from the
22 state universities and colleges, and other government agencies;
23 and

24
25 57.2.2 **Private Sector Members** - Those who join representing
26 and/or affiliated with their own non-governmental
27 organizations.

28
29 57.3 **Representatives of Ethno-Linguistic Communities or Groups**

30
31
32 **SECTION 58. Basic Qualification Requirements** – To qualify for membership,
33 an applicant shall:

34
35 58.1 Be a Filipino citizen of legal age and good standing in the community;

36 58.2 Have substantial interest, experience and or service in the sector;

37 58.3 Have achieved a high level of expertise relative to the concerned
38 Committee;

39 58.4 Head or be a member (*duly certified and endorsed by the organization*)
40 of an organization which is accredited by the NCCA or recognized by
41 any other government agency;

42 58.5 Have a broad grasp of the Philippine arts and culture in general, and
43 of his/her specific sector in particular;

44 58.6 Have a capacity to represent the NCCA or the sector in various types of
45 gatherings or meetings relative to the position;

46 58.7 Possess potential in establishing networks for the NCCA; and

- 1 62.1 Formulate the rules and regulations affecting the policy on
2 formation, composition, operations and dissolution of National
3 Committees, subject to the approval of the Commission.
4 62.2 Initiate studies and make policy and project recommendations
5 in their respective areas for consideration of the Commission,
6 advise the Commission on policy matters including but not
7 limited to the use of grant funds, and on other related matters
8 such as pending bills in Congress on culture and the arts; and
9 initiate and/ or propose bills relating to culture and the arts,
10 and advocate and/ or lobby for the passage thereof.
11 62.3 Draw up annual, medium and long-term plans for their
12 respective areas of concern and standardize and formulate
13 criteria for prioritizing programs/ projects/ activities.
14 62.4 Evaluate the impact of the annual programs, projects and
15 grant assistance submitted by proponents in relation to the
16 committee's annual, medium and long-term plans; and
17 62.5 Assist in identifying individual artists and cultural workers,
18 non-government organizations, academic institutions and
19 other organizations that may be able to contribute to the work
20 of the NCCA; and
21

22 **SECTION 63. Officers and Members** - The ExeCon of each NC shall elect its
23 officers: a Head, a Vice-Head, and Secretary who shall be elected for terms
24 of three (3) years, reckoned from **January 1, 2011, thereafter**, for as long
25 as he/she remains a member of the National Committee, and shall not
26 serve for more than two consecutive terms.
27

28 The ExeCon officers and members who fail to attend two (2) regular
29 meetings in a year shall be called and notified for replacement.
30 Replacement shall be done in accordance with the policy of the concerned
31 NC and/or in accordance with the general policy of the NCCA.
32

33 **SECTION 64. Term of Office** - In order to ensure broad representation among
34 artists and cultural workers, the officers and members of the ExeCon shall
35 be elected for a term of three (3) years, reckoned from **January 1, 2011,**
36 **thereafter**, for as long as he/she remains a member of the ExeCon, and
37 shall not serve for more than two consecutive terms.
38

39 The filling up of an unexpired term of a departing officer shall already be
40 considered one full term in reckoning his/her maximum number of terms.
41 The elected ExeCon Head of the NC shall represent the committee in the
42 Subcommittee.
43

44 The Commission, however, may authorize measures, pursuant to law or the
45 rules, to ensure a smooth transition in cases where the terms of office of all
46 the members of the ExeCon of the NC expire simultaneously.

1 **SECTION 65. Regular Meetings of the ExeCon** - The ExeCon shall have four
2 regular meetings, one (1) inter-committee regional meeting, and one (1) general
3 assembly. The Committee meetings shall be called by its Head at a place and
4 time approved by the ExeCon Members.

5
6 Only the officially designated ExeCon Members shall attend the regular
7 committee meetings.

8
9 **SECTION 66. Special Meetings** - A Special Meeting may also be called by the
10 Head or in his/her absence by the Vice-Head only for valid and urgent
11 reasons and shall be held at a time and place approved by the Executive
12 Director.

13
14 **SECTION 67. Quorum** - Majority of the ExeCon members shall constitute a
15 quorum to transact business.

16
17 **SECTION 68. Grounds for Removal** - Subject to due process, an ExeCon member
18 may be removed before the expiration of his/ her term on a vote of two-
19 thirds of the entire Executive Council, on any of the following grounds:

20
21 68.1 Culpable violation of the NCCA Implementing Rules and
22 Regulations, and NCCA rules and regulations, and any of its
23 policies and directives;

24 68.2 Culpable violation of the NCCA Code of Ethics;

25 68.3 Conviction by final judgment for the violation of the Code of
26 Conduct and Ethical Standards for Public Officials and
27 Employees; and

28 68.4 Conviction by final judgment of a crime involving moral turpitude.

29
30 In cases where the ExeCon Officers/members while serving their terms of
31 office are abruptly removed for no apparent cause and replaced by a group
32 appointed by NCCA Administration, the Chairperson / Executive Director
33 has no power to appoint/ remove/ designate persons who should compose
34 members of a committee in such a way as to affect the term of office.

35 36 37 **Rule XII**

38 **The Local, Provincial, or Regional Culture and Arts Councils**

39
40 **SECTION 69. Local, Provincial or Regional Councils** - The Commission may
41 establish or coordinate with local, provincial or regional government or non-
42 government councils/groups to promote, develop and implement programs
43 and plans of the Commission.

1 The Commission may also call upon and coordinate with other government
2 and non-government and cultural institutions and agencies for assistance
3 in any form.
4

5 **SECTION 70. Role in Policy Making** - Local, provincial or regional culture and
6 arts councils, both government and non-government, shall be encouraged
7 to propose policies that would encourage the arts and cultural heritage
8 preservation and other aspects of culture in their respective localities.
9

10 **Rule XIII**
11 **The National Cultural Agencies**
12

13 **SECTION 71. Rationale** - To optimize the utilization of government funds,
14 including the NEFCA, the Commission shall coordinate with the national
15 cultural agencies including but not limited to the Cultural Center of the
16 Philippines, National Historical Institute, National Museum, The National
17 Library, Komisyon sa Wikang Filipino, and Records Management and
18 Archives Office. However, they shall continue operating under their
19 respective charters or as provided by law where provisions therein are not
20 inconsistent with the provisions of this Act. They shall serve as the national
21 repository and/or showcase, as the case maybe, of the best of Philippine
22 culture and arts. For this purpose, these agencies shall submit periodic
23 reports, including recommendations to the Commission.
24

25 **Rule XIV**
26 **The National Endowment Fund for Culture and the Arts (NEFCA)**
27

28 **SECTION 72. Guidelines in the Utilization of the NEFCA** - A National
29 Endowment Fund for Culture and the Arts (NEFCA or Fund) is hereby
30 established exclusively for Philippine art and cultural programs, projects
31 and activities all over the country.
32

33 a) The contribution to the fund shall be the following:
34

- 35 1. The amount of One Hundred Million Pesos (P100,000,000.00) as
36 seed capital shall be taken from the Philippine Amusement and
37 Gaming Corporation (PAGCOR) fund Five million pesos
38 (P5,000,000.00) per month for twenty (20) months: *Provided*,
39 That no grant shall be awarded by the Commission except from
40 the interest drawn from the funds: *Provided, further*, That no
41 grant shall be awarded until after one (1) year from the
42 organization of the Fund.
43
- 44 2. Ten percent (10%) of the travel tax collection, the share to be
45 taken from the annual allotment of the travel tax given to the
46 Philippine Tourism Authority.

- 1 b) Government corporations are hereby authorized to give grants to the
2 Fund at their discretion, but not to exceed fifteen percent (15%) of their
3 unimpaired surplus;
4
- 5 c) The private portion of the Fund shall be raised from donations and
6 other conveyances including funds, materials, property, and services, by
7 gratuitous title;
8
- 9 d) Contribution to the Fund shall be deductible for income tax purposes in
10 accordance with the provisions of Section 29 (h)(2)(A) of the National
11 Internal Revenue Code;
12
- 13 e) For the sound and judicious management of the Fund, the Commission
14 shall appoint a reputable government-accredited investment institution
15 as Fund Manager subject to guidelines promulgated by the Commission;
16
- 17 f) The Commission shall be the administrator of the Fund, and as such,
18 shall prepare implementing guidelines and decision-making
19 mechanisms, subject to the following:
20
- 21 1. Unless otherwise stipulated by the private donor, only earnings
22 of private contributions shall be used;
 - 23 2. No part of the seed capital of the Fund, including earnings,
24 thereof, shall be used to underwrite overhead expenses for
25 administration;
 - 26 3. Not more than twenty percent (20%) of the Government's
27 contribution to the Fund shall be devoted to administrative
28 functions of the Commission; at least ten percent (10%) shall be
29 earmarked as part of the Fund's capital, and the balance, i.e.
30 seventy percent (70%) shall be used for its programs and
31 projects;
 - 32 4. The Commission shall organize a separate staff, administratively
33 independent of the Secretariat, to be headed by a comptroller
34 appointed by and directly responsible and accountable to the
35 Commission;
 - 36 5. There shall be an external auditor to perform annual audit of its
37 performance; and
 - 38 6. The Fund shall be exempt from pre-audit by the Commission on
39 Audit.
40

41 **SECTION 73. Fund Management** - The Commission shall appoint a reputable
42 government-accredited investment institution as Fund Manager for the
43 sound and judicious management of the NEFCA, subject to guidelines
44 promulgated by the Commission.
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Rule XV
Tax- and Duty-Exemption

SECTION 74. **Definition** - The Commission shall be exempt on all its income and duty obligations. All materials that are necessary and are not manufactured or produced locally for use of the Filipino artist shall be tax- or duty-free. Toward this end, the Commission, through the Chair, may enter into Memoranda of Agreement or similar formal arrangements with the Department of Finance, Bureau of Internal Revenue, Bureau of Customs and other agencies that will facilitate the implementation of this Rule.

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Rule XVI
Revolving Fund

SECTION 75. **Source** - The income of the Commission not exceeding the amount of Five Hundred Thousand Pesos (P500,000.00) derived from the proceeds of sales of cultural items or publications shall be constituted as a revolving fund for the fabrication of such items or printing of such publications. Sales proceeds in excess of the aforementioned amount shall be remitted to the National Treasury and shall accrue to the General Fund.

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Rule XVII
Conflict of Interest

SECTION 76. **Conflict of Interest** – The officers and employees of the Secretariat, as full time government employees, shall not engage in activities that may reduce their effectiveness in discharging their responsibilities, always bearing in mind that they owe and undivided duty and loyalty to the people.

Members of the NCCA community shall act with outmost impartiality. They shall desist from participating in any way in the analysis, evaluation or approval of any project or grant application in which they have a direct or indirect interest, whether favorable or adverse, and whether the project application is made by them or by organizations of which they are directors, trustees or officers.

In situations where there is possibility of conflict of interest, the NCCA community member concerned shall declare in writing the nature of the possible conflict of interest and shall desist from participation in any discussion of the proposal. In such cases, the Commission shall study the circumstances of the case and may conclude that there is no conflict of interest or may decide using its discretion, to waive the provisions on conflict of interest in the particular case.

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Rule XVIII
Miscellaneous Provisions

14 SECTION 77. **Amendments** - Amendments to these Implementing Rules and
15 Regulations may be adopted by the Commission after due consultation, as
16 far as practicable, with all the sectors concerned; *Provided* that nothing in
17 this document shall be understood to limit the authority of the
18 Commission to approve policies, procedures and rules that are not
19 inconsistent with the spirit and intent of R.A. No. 7356.

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Rule XIX
Repealing Clause

31 SECTION 78. **Repealing Clause** - All rules and regulations approved by the
32 Commission regarding the implementation of R.A. No. 7356, which are
33 inconsistent with these Rules and Regulations, are hereby repealed or
34 amended accordingly.

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Rule XX
Separability Clause

SECTION 79. **Separability Clause** - Any portion or provision of these Rules and
Regulations that are declared by the Court as in contravention of R.A. No.
7356 shall not have the effect of nullifying other portions or provisions
hereof where such portions or provisions can continue to subsist and be
given effect in their entirety.

Rule XXI
Effectivity Clause

SECTION 80. **Effectivity Clause** - These Implementing Rules and Regulations
shall take effect 15 days after publication in the Official Gazette or in a
newspaper of general circulation.



National Commission for Culture and the Arts

*Excerpts from the Minutes of the Regular Commission Meeting held on
December 17, 2009, NCCA, Manila
and
Confirmed on the Special [Policy] Commission Meeting held on
February 4, 2010, NCCA, Manila*

.....

- ***Approval and confirmation of the Recommendation and Resolution of the National Advisory Board (NAB) Members as regards the NCCA Term of Office of the Executive Council Members for the term CY 2007-2010*** [Reference: please refer to the Memorandum from Bernan Joseph R. Corpuz, Head of the Planning and Policy Office-PPFPD per Memo No. PPO-12-2009-03]

Ms. Marichu G. Tellano, Chief, Plan/Policy Formulation, and Programming Division (PPFPD), informed the Board that this has already been confirmed and endorsed by the National Committees during the NAB Regular Meeting held on October 1, 2009 in Roxas City, Capiz; thus, elevating the matter again for the final approval of the Board.

It maybe recalled that the initial *NAB Resolution No. 3 of July 29, 2009* on the said concern was discussed by the Board of Commissioners at its July 31, 2009 Regular Meeting with an instruction seeking for the final recommendations and suggestions from the NAB members as to whether they will approve the revisions to be made to the 2007 IRR, to amend the reckoning date from “July” to “January”, and, submitting their other comments relative to the issue.

The following were the recommendations submitted by the NAB with regard to the issue on: (1) Term of Office; (2) Reckoning and Transition Period of the incumbent members of the Executive Council (ExeCon) Board; and, (3) the election date of the incoming set of members for the term CY 2010-2013, to wit:

1. The Executive Director clarified that “*extension*” is not a possibility. The route is a justification of the need for the NAB members “*to complete*” the current July 1, 2007 to June 30, 2010 term of office up to *December 31, 2010*. There was an agreement that the current ExeCon Board Members “*complete the term due to exceptional circumstances, which delayed the election by finalizing and validating the changes to the CY 2007 Implementing Rules and Regulations (IRR)*”. Relatedly, there is the need to *revise* the “reckoning period stipulated” in the IRR from “July 1” to “January 1”.
2. The NAB members likewise agreed that the *election period* of the incoming members for the term CY 2010 to 2013 would take place from July 1 to September 30, 2010. Moreover, the *transitory period* is from October to December 31, 2010 to allow the outgoing members to prepare the incoming set of officers of their duties and responsibilities, and to discuss and identify areas of concern of their respective sectors.

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5 3. Lastly, the NAB members sought the assistance of the NCCA Legal Counsel in
6 preparing the necessary documents and changes in the IRR prior to the submission of
7 the revisions to the UP Law Center as required, upon the approval of the NCCA
8 Commission of the said recommendations.
9

10 The Executive Director reiterated that the ExeCon Board Members should refrain from using the term
11 “extension” as this would be objectionable, instead, the body should elucidate that the change of reckoning date
12 was meant to *fill up the gap brought by the changes in the IRR*. The change of reckoning date was moved so that the
13 officials may fulfil their 3-year term, as they have lost 6 months due to the IRR discussion.
14

15 Comm. Ingles also suggested that the details and the schedules of the new elections, including the filing and the
16 usual procedures be included in the Board Resolutions so that they may be aware and informed of the correct
17 proceedings of the election. He also reminded the body that the filing of the membership application is available
18 and ready as early as June, as they all are aware that a transition period was needed so they can elect even six
19 months ahead of the new term for the proper orientation and turnover of the new officials.
20

21 [U]pon motion made and duly seconded, the majority of the Commission approved and confirmed:
22

23 **Resolution No. 2009 – 550**
24 **Approval and Confirmation of the**
25 **Recommendation and Resolution of the National Advisory Board Members as**
26 **Regards the current NCCA Term of Office of the**
27 **Executive Council Members for the term CY 2007-2010**
28 **and**
29 **the incoming Transition Period and Elections for the**
30 **NCCA Term of Office for CY 2010-2013**
31

32 **WHEREAS**, the current Executive Council (ExeCon) Board Members for CY 2007-2010 is
33 supposed to end their term of office on June 30, 2010. However, considering that they have
34 lost six months due to the discussions on the CY 2007 Implementing Rules and Regulations
35 (IRR), the ExeCon Members need to fill up the gap brought by the changes in the IRR and
36 fulfil their three-year term of office. **PROVIDED**, That, in order to complete their term due
37 to exceptional circumstances, which delayed the election by finalizing and validating the
38 changes to the IRR, it has been moved that the end of term will now be up to December 31,
39 2010. **PROVIDED, FURTHER**, That, there is a need to revise the current “reckoning
40 period” as stipulated in the 2007 NCCA IRR from July 1 to ***January 1 thereafter***,
41

42 **WHEREAS**, the NAB members likewise agreed that the *election period* of the incoming
43 members for the term CY 2010 to 2013 would take place from July 1 to September 30, 2010.
44 **MOREOVER**, the *transitory period* would be from October to December 31, 2010 to allow
45 the outgoing members to prepare the incoming set of officers of their duties and
46 responsibilities, and to discuss and identify areas of concern of their respective sectors.
47 **FURTHER**, the filing of the membership application is available and ready as early as June.
48 **THEREFORE**, revisions and additional corrections in the membership guidelines and
49 criteria of each of the National Committees should be finalized and submitted for
50 confirmation of the Board by April-May 2010;
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FURTHERMORE, That, the NCCA Legal Counsel shall assist the National Committees and the Secretariat in preparing the necessary documents and changes in the IRR particularly on the *reckoning period* prior to the submission of the revisions to the UP Law Center as required, and, shall assist in consolidating the revisions and amendments to the membership guidelines of the National Committees prior to the approval of the NCCA Commission;

NOW, THEREFORE, RESOLVED, as it is hereby Resolved, To Confirm the recommendation and resolution of the National Advisory Board (NAB) Members as regards the NCCA Term of Office of the ExeCon Board for the term CY 2007-2010, the incoming Transition Period, and, Elections for the NCCA Term of Office for CY 2011-2013.

.....

Prepared By:

For the Board:

BERNAN JOSEPH R. CORPUZ
Head, Planning and Policy Office - PPFDP /
[OIC] Board Secretary

VILMA L. LABRADOR
Chairman

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